

Intra-hospital transfer Form



Transfer Details

Hospital.....

Transfer from (Unit / Department)

Transfer to (Location /Department).....

Reasons for transfer

Final destination (if different to above)

Patient Details (patient sticker)

Surname..... Date of Birth.....

First name..... NHS number.....

Address

Transfer timings

Date

Time

Departure from Unit

| | |
|--|--|
| | |
|--|--|

Arrival at destination

| | |
|--|--|
| | |
|--|--|

Return to unit /Arrival at

final destination (if different)

| | |
|--|--|
| | |
|--|--|

Risk Assessment

NB. Risk assessment is to some extent subjective and other factors not listed may influence the perceived risk. The risk tool is provided for guidance only. It is the consultants responsibility to ensure that the transfer is appropriate and that the transferring team have the necessary skills required.

Low Risk:

News 1-4

Maintaining Airway

FiO₂ < 0.4 / Base deficit 0 to -4mmol/l

Not requiring inotropes / vasopressor support

GCS > 14

Normothermic

Medium Risk

NEWS 5-6

Maintaining airway

FiO₂ < 0.4— 0.6 / Base deficit -4 to -8 mmol/l

Low dose inotrope / vasopressor support < 0.2ug/kg/min

GCS 9-13 (consider elective intubation)

Hypo / Hyperthermic

High Risk

NEWS 7 or more

Intubated / ventilated

FiO₂ > 0.6 Base deficit worse than -8mmol

CVS unstable and / or requiring inotrope / vasopressor support > 0.2ug/kg/min

Hypo / Hyperthermic

Airway

Maintaining Own Airway

Endotracheal Tube

Tracheostomy

Ventilation

Oxygen (face mask / NC)

CPAP / NIV

Invasive Ventilation

FiO₂ (max)

Peak Airway Pressure

PEEP.....

VT.....

N^o of chest drains.....

Monitoring

ECG

NIBP

Arterial BP

CVP

ETCO₂

Oxygen saturation

Intracranial pressure

Vascular Access Devices

Intra-osseous

Peripheral Line

Central (CVP)

Vascath

Critical Incident during transfer Yes No

(please specify)

Details recorded in patient notes : YES **Datix ref**

Level of Care Required L1 L2 L3

Transferring Personnel

Doctor (Name).....Grade.....

Nurse (Name)..... Grade.....

Other (Name).....Grade

Notes or Additional Comments

